



MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE HELD ON 22nd JANUARY 2025

PRESENT: Councillor , Councillors B Price, P Pallett and J Wadrup

The following officers were present: Sarah Bradley (Senior Licensing Officer), Rebecca Cooper (Legal Advisor), Leanne Costello (Senior Scrutiny and Democratic Services Officer) and Michelle Kiernan (Democratic Services Assistant)

Guests: Junaid Jalil (Premises Licence Holder), Nazir Ahmed (Counsel), Rashid Nawaz (Solicitor), Kamran Kiyani (RN Solicitor)

18 APPOINTMENT OF CHAIR

Councillor B price was appointed of Chair for this Committee

(Moved by Councillor J Wadrup and seconded by Councillor P Pallett)

19 MINUTES OF THE PREVIOUS MEETING

The minute of the previous meeting were approved.

(Moved by Councillor P Pallett and seconded by Councillor J Wadrup)

20 APOLOGIES

There were no apologies for absence.

21 DECLARATIONS OF INTEREST

There were no declarations of interest.

22 APPLICATION FOR A REVIEW OF A PREMISES LICENCE

Report of the Assistant Director - Growth & Regeneration to provide information to Members about an application made under Section 51 of the Licensing Act 2003, to assist them in determining the outcome of that application.

DECISION: The Licensing Sub-Committee decided to suspend the licence for a period of 3 months and to also add additional conditions as follows:-

1. The licence holder must carry out the relevant right to work checks for any prospective employees before commencing employment
2. The licence holder must retain copies of documents as a result of conducting checks relating to the right to work. These must be stored securely at the premises or a digital copy which must be immediately accessible at the premises for ease of inspection by Immigration officials.
3. The licence holder or any person appearing to represent the licence holder, must be able to produce without delay documents relating to the right to work at the request of an immigration officer
4. The licence holder or any person who appears to be responsible for the hiring of staff must be able to produce a written procedure available either on paper or digitally which sets out the process and procedure to be followed when hiring staff and in particular the immigration checks to be undertaken. The process and procedure must be immediately available for inspection by the responsible authorities.

Whilst not forming part of the conditions, the licence holder is directed to the information available on the Home Office and ACAS websites and is also urged to undertake training and seek legal advice.

Leader